

PUBLIC SERVICE MANAGEMENT
24/0/1
OFFICE OF THE PRESIDENT

CIRCULAR No 11/2001

IV.
PS: Ref

From: Permanent Secretary
Public Service Ministry.
Office of the President

SUBJECT
Dependants' Pension Fund -
Particulars for Registration of
New Contributors, etc.,

To: All Permanent Secretaries,
Heads of Departments and
Regional Executive Officers.

Date: 2001-07-09.

You are aware that the Widows and Orphans' Pension Act has been amended by the Dependants' Pension (Amendment) Act, 1978 to extend the categories of contributors to the New Widows and Orphans Fund. The Secretary to the Treasury Circular No. 11/1978 dated 15th August 1978 refers.

2. You are therefore requested to arrange for the submission at the end of each month, information in duplicate in respect of all officers employed on the Pensionable establishment within that month, to the Secretary/Manager. Reference is made to Dependants' Pension Fund Circular No. 1/2001 dated 2001-01-30, for particulars of the information required. Deductions of contributors should commence in respect of the month of employment and should be remitted to the Fund immediately thereafter.

3. Please note that it is mandatory for all Pensionable employees to contribute to the Fund in order to access benefits. While contribution to the Fund is compulsory, benefits can only flow to members who are properly registered. Section 32 (1) of the Act requires a contributor to transmit to the Directors of the Fund a declaration with certain information for the purpose of registering as a contributor.

4. In this regard, your Personnel Department should ensure that all employees who have been appointed to the Pensionable Establishment in the Public Service be registered and complete the Declaration Form, which will officially guarantee them the benefits of the Fund. These forms can be obtained from the Dependants' Pension Fund.

5. Should there be any need for clarification please contact the Secretary, Dependants' Pension Fund through the Inspectorate Section on Telephone Number 227-8645.

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Dr. N. K. Gopaul,
Permanent Secretary
Public Service Ministry.
Office of the President.